



आयुक्त का कार्यालय, सीमा शुल्क (निवारक),
Office of the Commissioner, Customs (Preventive)
“सारडा हाउस”, पंचवटी के सामने,
“Sarda House”, Opp. Panchvati
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F.No.I/24-03/Adm/HQ/2016

Date: 18.10.2017

TENDER NOTICE

The Office of Commissioner, Customs (Prev.), Jamnagar proposes to hire one vehicle on a monthly rental basis for the Year 2017, as per following details:

Type of Vehicles	No. of working days in a month for hire (*)	Maximum Kms. per month
Mid sized Vehicle (Preferably Innova white in colour)	30-31 days (including Saturdays/Sundays/Holidays)	2000

(*) Normal duty hours will be 12 hours a day.

Tenders are invited under Two-Bid System from eligible, experienced and reputed service providers in two separate covers i.e. TECHNICAL BID specifying technical specification & FINANCIAL BID specifying rates for aforesaid hiring along with rates for per kilometer for the vehicle running beyond 2000 Kms.

Documents to be submitted under Technical Bid:

- 1) Self-attested Copy of PAN Card in case individual owner or Copy of PAN Based Registration in case of firm or company.
- 2) Self-attested Copy of IT-Return for FY 2015-16.
- 3) Self-attested Copy of GST Registration or as applicable..
- 4) Self-attested Service Tax Return for the last quarter.
- 5) Self-attested Copy of R.C. book in respect of vehicle to be leased.
- 6) Self-attested Copy of Driver's License along with ID proof.
- 7) Self-attested R.T.O. Fitness Certificate in respect of vehicle to be leased along with registration number of vehicle.
- 8) Self-attested Contract Carriage Permit in case vehicle to be leased is carrying taxi passing.
- 9) Whether the firm have earlier let their vehicle leased at any Government Department, if yes, copy of contract thereof.

Terms & Conditions:

- a) The monthly charges payable shall be all inclusive, i.e. driver, fuel, maintenance cleanliness, repairs, insurance charges etc. and any other incidental expenses.
- b) On acceptance of quotation, the copy of the registration certificate of the vehicle and the particulars of drivers shall be submitted to this office. The drivers should have valid driving license without any adverse records and with clear antecedents. Drivers should be conversant with the routes in Gujarat. As far as possible, the same vehicle and driver shall be deployed continuously. Driver should be readily available during working hours and should be provided with a cell phone.
- c) A log book specifying daily reporting and relieving time as well as daily opening & closing meter reading shall be maintained for the vehicle. The service provider shall provide copy of log book along with the remarks, if any of the officers/departments to whom the vehicle has been assigned along with the bill.
- d) In case of break down or the driver not reporting for duty, alternate arrangements have to be provided by the operator immediately.
- e) Payment shall be made only on monthly basis and on receipt of the bill after rendering satisfactory service.

- f) Interested tour operators/tour and travel agencies may also submit details of organization to which they have extended similar services in the recent past as well as present. They should provide their GST (Goods and Service Tax) Registration Number in their tender documents.
- g) The vehicle should not be more than two/three years old. Service book of the vehicle will also be inspected.
- h) One month prior notice should be given by the operator for termination of contract.
- i) This office reserves the rights to terminate the contract without giving any notice/reasons.
- j) This department will not be held responsible for any damage to the vehicle or any untoward incidents, etc. occurred. Similarly parking of the vehicle at any time will be at the operators risk and responsibility. Department will not be responsible for any consequences.
- k) Work discipline should be maintained by staff of the service provider.

Mode of submission of bids & opening of bids :

Quotations (bids) in sealed envelopes superimposed with the words 'QUOTATION FOR HIRING OF VEHICLES' addressed to the DEPUTY/JOINT COMMISSIONER (P&E), CUSTOMS (PREV.) HEADQUARTERS OFFICE, SARDA HOUSE, OPP.BEDI BUNDER ROAD, JAMNAGAR should be submitted before **12:00 hrs. on 27.10.2017**. Bids received later than the stipulated date will not be considered under any circumstances.

This office reserves the right to accept or reject any tender, even the lowest one, without assigning any reasons thereof. The tenders will be opened on **27.10.2017 at 16:00 hrs.** The parties who wish to be present at the time of opening of tenders may present themselves at the stipulated time.

The vehicle will be hired initially for one year and thereafter on providing satisfactory services, the contract may be extended for another 1 or 2 years on same terms & conditions as per mutual agreement.


(P.K.Rameshwaram)
Joint Commissioner (P&E)

To,

1. The official website of Customs (Prev.), Jamnagar i.e. www.jamnagarcustoms.gov.in.
2. The Notice Board, Office of the Commissioner, Customs (Prev.) Head Quarters Office, Jamnagar information to all concerned.
3. webmaster.cbec@icegate.gov.in for publishing the tender notice on the departmental website i.e. cbec.gov.in